

Dear Parents and Students,

We at Assisi greatly appreciate your understanding and flexibility as you are going through a different academic experience. We would like to thank the parent community for the wholehearted support they are giving to the Institution and the teachers.

As an online learner, **self-motivation and self-discipline** are of paramount importance. This means that you are completely responsible for establishing and maintaining a **regular study system** and **the same standards of excellence** that are required in the face to face classes. You should be aware that self-discipline leads to **systematic study habit** and is the essential ingredient to achieve good results in the examinations.

Teachers are helping students with the lessons and also clarifying doubts. An interactive class with engaging questions makes the classes lively and **enhances learning** in students. Students, should **cooperate with teachers** by giving responses to the questions asked. It has been observed by the teachers that students are **reluctant to give responses** when they are asked a question. This attitude has to be changed and for this Parents should ensure that their ward is learning at home and giving responses to the questions asked in the online classes. Students, should be active learners in the online class and for this they should ask doubts to teachers. This would also help them to remain focused on the class.

The unit test begins for various classes on **Monday, 6 July 2020**. The tests will be of 30 minutes duration and maximum marks allotted for each subject will be 10. This exam will be of objective type. The teachers will be sharing the link to the question paper on Chat Room after all the students are admitted using the Google Meet. Click on the Google Form link in the Chat Room and after it opens up write your details and attempt the questions. After you submit the answers, you can click on View Score and write the question and the answers on a **legal-size ruled paper**. On the answer sheet the student should write the Full Name, Roll No, Class, Division and Exam Name as written in the Question Paper. You will have **to file the hard copy of the answer sheets neatly** and to submit the files to the teachers when the school reopens. This is to be maintained as evidence for the CBSE.

There will be oral test for 10 marks which will be conducted by the subject teacher in her respective period. She will be admitting the students roll no wise and conducting the exam. The details of this will be shared in the WhatsApp group.

A video of how to take the exams will be shared shortly. There will also be a trial run on Friday during the evening class.

The timetable for the upcoming exams along with the portions, is attached along with this circular.

Since the pandemic shows no signs of abating, I urge each one of you to be cautious and take the necessary precautions to keep yourself and your family safe.

Be Careful! Be Safe! Be Happy! Spend time with your loved ones!